# **BGCC:**Committee meeting: Minutes

Date: Monday 15 January 2018 Where: BGCC Clubhouse 6pm

1) Attendance

Present: Russell Murphy (Pres), Kai Swoboda (Sec), Jane Lake (Treas), Christine

O'Brien, Patricia Ashton, Helen Tongway, Craig Elliot Apologies: Jacque Gutterson, Scott Hunter (Boat Captain).

2) Minutes of the last meetings:

Decision: Minutes of the November 2017 meeting be accepted

Proposed: CO Seconded JL

Decision: Minutes of the December 2017 meeting be accepted

Proposed: RM Seconded JL

- 3) President's report as per Blazing Paddles
- 4) Treasurer's report
  - Summary of accounts and transactions as presented by JL (see attachment)
  - Some uncertainty about short term expenditure requirements
  - Will review building account next month to determine whether more funds are required.
- 5) Correspondence
  - Nil
- 6) Shed update
  - Additional storage spaces 33 people currently on waiting list, 40 new places, 13 paid for, 10 new places for club boats
  - Intention is to keep club boats and personal boats separate
  - Discussion about the use of internal cameras to provide a disincentive for members to use other people's personal boats
  - Shed cleanup scheduled for Anzac Day long weekend
  - Members wanting a 2<sup>nd</sup> boat spot should only be able to access these temporarily, until there is a wait list for member's wanting their 1<sup>st</sup> spot again.
  - \$1500 has been collected for new boat spots and keys
  - Discussion about need for some signage for people to do a check that they are not locking anyone else in the shed. Need to ask the build team about a possible location.
- 7) Marathon Series Race and Burley Griffin Bash planning
  - Event approvals NCA not yet approved but this should be a formality
  - Two safety boats Need to get someone to support Tom. Ice Dragons offered to provide a boat for both days (Jason?)
  - Possibility of inviting a coffee van inquiries to be made

- Russell L confirmed as start official? Tony, Patricia, Barry and Christine as timers?
- Gary to trial new timing system at time trial
- Paddle NSW to have all timing equipment for race
- Other arrangements 2 portaloos, need to mark off carparking, Kevin to coordinate BBQ
- Email to be sent asking for more volunteers
- Course map to be displayed create a new one if required
- Need to encourage club paddlers to race, particularly for Bash on Sunday
- Look at obtaining marine carpet for the pontoons
- Need to remove river obstacles and place bouys (Craig)

# 8) Key requests within 3 month waiting period

- 3 paddlers have put in a request to avoid the standard 3 month waiting period between joining the club and the allocation of a key to enable them to train more regularly.
- Committee determined that the 3-month period was an important element in protecting club assets and that given this request is made occasionally (and not agreed to) that it was not appropriate to waive the 3-month waiting period.
- An alternative of the members concerned being put in touch with regular users or be provide assistance with coordinating with other Members (who came at a particular time on a regular basis) was suggested.

Decision: The 3-month waiting period is an important element in protecting club assets and should not be waived in relation to this request. Approved

Proposed: RM Seconded: KS

### 9) Events wrap

• Craig provided a report on the all schools slalom and downriver held on the Goulburn River at Eildon.

## 10) Membership report

- 270 members
- Usually end up with about 300 members by the end of June
- Signed up about a dozen over the weekend, although only 2 attended taste of paddling
- Discussed some promotion/advertising of taste of paddling for next courses.

#### 11) Other business

- Emails to info address have been bouncing this has been rectified
- Note additional expenditure above estimated amount on paint and materials for pontoon maintenance by Kai, totalling \$621.65
- Note \$770 spent on rubber for the pontoons

#### 12) Kevs

- Keys allocated to 5 members who had paid and waited 3 months after joining
- 13) Meeting closed 6.50pm
- 14) Next meeting 5 February 2018 @ clubhouse.

Attachments – Treasurer's report



balance

77,220.43

0.00

29.60

Term Deposit

Account closed

**Building Account** 

30/8/17

### December 2017 Treasurer's Report

State   Stat									
1832   10/11/16   50.00   Bighard Rames   24 hour refund   PA/     1837   27/4/17   20.00   Jainista Budoman   Representation grant Cance Polo   PA/I,     1839   7/R/17   34.75   Gu Fundraising   Fundraising by thoir Collins   PA/I,     1901   6/11/17   21/12/17   1,400.00   Gu Fundraising   Fundraising by thoir Collins   PA/I,     1902   19/12/17   21/12/17   1,400.00   Control   Fundraising   Fundrais	Expenditure: Operatin	ng Account							
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\$77,220.43 transferred to building account

cheque number	d	late issued	date presented	amount Purpose	signed by	Commer	its	
fee	6 7 8	16/7/17 30/08/2017 30/08/2017 30/08/2017	1/9/17 1/9/17 30/8/17	\$660.00 tree removal-Specialised Arbor Ltd \$1,930.96 Shane Lund - materials \$38,808.00 Ruiz Payment # 3 \$15.00 stop cheque fee cheque # 5	PA/JL PA/JL PA/JL PA/JL	authorised by Bob Collins. Authorised by Bob Collins. Authorised by Bob Collins.		
Transfer	9	30/08/2017	75.75.75.75.75.1	\$1,326.50	transfer from Term deposit (closed)		\$77,220.43 deposit to account	
	10 11	26/09/2017 26/09/2017	27/9/17	558,212.00 Ruiz payment #4 \$7,700.00 stage Hi	building materials / scott Hunter Ruiz Payment # 4 Mastaflow - Plumbing	PA/JL PA/JL	Authorised by Bob Collins. Authorised by Bob Collins.	
	12	6/11/2017 6/11/2017	17/11/17	\$2,970.00 Stage III \$3,470.70 stage III	mastaflow - Plumbing Shane Lund - materials / labour		authorised by Bob Collins authorised by Bob Collins	
	14 15 16	25/11/2017 6/11/2017 10/12/2017	16/11/17	538,808,00 Ruiz Payment #5 \$379.50 Advanced Structural Design	RUIZ contract building drawings		authorised by Bob Collins Authorised by Bob Collins	
17 18		19/12/2017	20/12/17	\$11,997,00 Ruiz final payment including variatio \$1,376.44 shane lund stage 1 materials \$419.88 damesa - safety door handles	51,376.44 shane lund stage 1 materials	Authorised by Bob Collins. Authorised by Bob Collins.		
	19 20	19/12/2017	County and and	55,456.00 mastaflow - electrical works stage 18 \$550.00 canberra locksmiths - new locks for s		Authorise	ed by Bob Collins. ed by Bob Collins.	
Total expenditure D	21 ecember	14/1/18	1,7900,700,000	\$628.34 shane Lund - materials stage 1 \$19,799.32			ed by Bob Collins. ed by Bob Collins.	

Opening balance 30/11/2017 \$32,164.75 closing balance 31/12/17 \$12,365.43 reconciliation

\$12,165.43

Debit Card Account				only operated by Patricia Ashton (V President) and Jane Lake (Treasurer)
which card  IL  IL  IL  IL  IL  IL  IL  IL  IL  I	date	Presented 11/10/17 11/10/17 23/10/17 10/11/17 27/11/17 27/11/17 20/12/17 14/1/18 14/1/18	\$8 491.00 130.00 1,038.14 260.00 700.00 5330.00 50 400	to / for  Cance polo - coach airfare costs as per email from LG  Cance polo Paddle Australia CP levy  YMCA pool hire - Cance Polo September Payment membership refund; anson see email from Heen Australian Canceing: Canberra invitational cance Polo comp levy  Coaching costs: see Louise Yabsley / Sebastian Marcrac email  Top up of \$1,400 from operating account refund of key deposit to Mark O'Neill - see HT email  Scott MacWilliam - refund of costs re cleaning up around shed outstanding: YMCA bill for CP training = "\$1,400
Total Exp December			\$0.00	
	20/12/17	20/12/17	1,400.00	top up from operating account
redit to debit card account	In December		1,400.00	
opening Balance closing Balance reconciliation	30/11/17 31/12/17		\$592.74 1992.74	