

BGCC Committee Meeting: Minutes

Date: Monday 7 August

Where: Wetspot 6.10pm

1) Attendance

Present: Patricia Ashton (Pres), Russell Murphy (V-P), Jane Lake (Treas),
Helen Tongway (Membership), Scott MacWilliam (Boat Captain), Anne Cronin
Apologies: Kai Swoboda (Whitewater)

2) Minutes of the last meeting:

Decision: July Minutes Approved after changes.

Proposed: HT Seconded: AC. Carried.

3) President's report – as per Blazing Paddles

- Plus sincere thanks for the Club members' efforts on the Shed Cleanup. It was great to see a good attendance on Saturday, and particularly heartening to see new helpers involved.

4) Treasurer's report

- July Report is attached
 - July was a quiet month on the expenditure side, but expenses such as the bill for the lease, utilities costs and the extension, are coming up.
 - The term deposit was \$77,000 at 2 August 2017.
 - The Committee expressed appreciation for the clear and timely reports from the Treasurer
- Draft BGCC cash report 2016-17, to assist Mark Raymond with the preparation of the Club accounts for 2016-17, is attached.
- Jane proposes in August to discuss with Mark Raymond the formal financial reports to be prepared, to best assist members understand the BGCC financial status and activities.

5) Correspondence

a) Correspondence in:

- Eurobodalla Shire Council to President BGCC 26 June 2017 seeking details of certificate of currency of public liability insurance cover for use of public land
- Deputy Chief Minister Yvette Berry to President BGCC 19 July 2017 advising portfolio changes for the administration of sportsgrounds operations and aquatic facility management.

b) Correspondence out:

- President BGCC to Eurobodalla Shire Council, providing details of certificate of currency of public liability insurance cover

6) Convener reports

- Marathon – as per Blazing Paddles
- Whitewater – as per Blazing Paddles
- SUP – as per Blazing Paddles
- Nelligen Paddlers – as per Blazing Paddles
- Membership – 184 members so far

- Boat Captain – progress report on the building works, particularly work on the eastern end of the shed, including the necessary removal of Ice Dragon gear, SUPs and Canoe polo boats so that work can proceed. It is hoped that the Eastern end of the shed will be in place by the middle of September 2017.

7) Items for discussion;

- a) Expressions of interest in obtaining racks as part of the extension. The Boat Captain has received 13 requests for racks for private boats in the extension. After consideration, the Committee resolved that BGCC would not accept any ‘pre-payment’ from applicants for racks pending completion of the extension and organisation of racks. The Committee will consider the arrangements for racks when the extension is completed. Proposed Jane, Seconded Scott. Carried.
- b) Shed Extension – Budgeting and Monitoring works and Future Financing. Jane reported on a meeting involving Patricia, Russell M, Bob Collins and herself concerning processes to monitor works against budget and the overall Club financial approvals. Jane provided a table on the Financing for extension works and Commitments for work. Copy attached.
 - Budgeting and current works. Jane reported that the working meeting agreed that to facilitate the extension work, an additional \$20,000 could be transferred in 2017-18, say early 2018, subject to funds being available.
 - Jane advised that Bob undertook to come back to the group with a plan outlining how work will be staged, recognising financing flows.
 - Request for an increase to the approval to spend money on the extension.
 - The table on financing and commitments highlights that the estimated required spending on the extension will exceed the \$256,000 spending amount approved at the Club’s 2016 AGM.
 - This had been envisaged when the then Committee sought the spending approval in 2016, but the spending limit of \$256,000 proposed (and accepted at the AGM) was considered prudent at that very initial stage of the building exercise.
 - Given the building progress to date and projected costs to complete the extension (it is envisaged that the extension works will be completed in 2018), the Committee considers that the current spending approval limit should be increased by \$24,000 to \$280,000 and a motion should be put to the 2017 AGM to that effect.
 - Motion to be put at the AGM: request club membership to authorise additional expenditure of up to \$24,000 for stage III of the BGCC club shed extension and fit out in accordance with subsection 3(viii)(c) of the constitution. Proposed Jane, seconded Russell. Carried.
- c) Proxy votes at the AGM. After discussion, it was agreed that any motion to amend the Constitution to allow proxy votes at the AGM should be put after consideration of the motion to increase the current spending approval limit. Proposed Anne Seconded Scott. Carried.
 - Proxy votes and operational rules were considered by the Committee in 2017. See the Committee Minutes of March 2017 for the proposed text for a Constitutional amendment and the draft Rules relating to their conduct.
- d) Website Update – Jane advised that she and Kiaran completed arrangements so that the BGCC website costs can be paid via the Club debit card. The Committee was advised that therefore there is no problem in passing responsibility for the

administration of the website from Kiaran to Geoff Collett. Patricia undertook to contact Geoff on progress with website work.

- e) insurance for building (given the new extension and BGCC taking on responsibility for a lease from ACT Government). Anne advised that her approaches to possible insurers highlighted that it would be better to seek quotes when there is a clearer idea in the Club of the parameters for the quote (eg materials, value of the building, security features)

8) Events

- 24 Hr event has been advertised in BP. Patricia offered to distribute fliers at forthcoming paddle events (eg Marathon events and Myall event), if Helen compiled some fliers.

9) Other business:

- a) Shed keys-no discussion
- b) The Committee considered considering buying a coat for winter timekeepers, but decided against it.
- c) Some new members and others intending to participate in the Murray Marathon event in 2017 are to be provided with introductory and training sessions. The Committee discussed the possible arrangements for these people.
- d) Anne's Minutes Project documenting Committee policy and other decisions 2015-16 onwards: Drafting is advanced. After consideration by the President and when text is suitable, it is intended that it be circulated to the Committee and then later put on the website for members' interest.
- e) Revised date for AGM is 17 Sep Sun 10:30 at the river, to avoid a long weekend which might have interfered with attendance of members on the originally proposed date.

10) Meeting closed 7:30pm

11) Next meeting 4 September

Supporting documents discussed at the meeting (in three separate documents)

Treasurer's Report July 2017

Treasurer: Draft Cash Report 2016-17

Treasurer: Shed Extension- Monitoring Aggregate Financing and Commitments