

## BGCC Special General Meeting and Committee Meeting:

### Minutes Tuesday 19<sup>th</sup> November 2019

- 1) Attendance: Jeremy Cook, Helen Tongway, Bob Collins, Robert Bruce, Trent Birkett, John Harmer, Richard Fox, Dom Hides.
- 2) Apologies and Proxy Notifications: Margi Bohm, Tony Mee, Patricia Ashton, Laura Kleinrahm, Trent Birkett, Larissa Cleverly, David Gordon, Scott MacWilliam, John Lockie, Diane Bell, Tessa du Toit
- 3) Minutes of the last meeting:

**Decision:** Minutes of the October 2019 meeting be agreed to

Proposed: Dom Hides

Seconded: Robert Bruce

- 4) President's report –

Main focus for this meeting is the acceptance of the independent Reviewer's report on BGCC Financial Reports for 2017/18 and 2018/19;

Additionally, finalizing arrangements for the 24Hr Paddle Challenge to be discussed later in the meeting.

- 5) Treasurer's report –

**Background:** As required by the ACT Govt.s Licencing Business Registration, the independent CPA Reviewer's reports, provided by Mr Denver Farrar, of the 2017/2018, and the 2018/2019 Financial Statements submitted with our Annual returns, must be agreed to by BGCC members at a Special Meeting. In accordance with our Constitution, members were given 21 days notice of this 'Open' Committee Meeting where the Reviewers Statements would be discussed.

**Decision:** Following discussion, it was the unanimous decision of the Committee members and other BGCC members who submitted proxy notifications that the Mr Farrar's review of our financial statements be accepted as official BGCC documents for the purposes of Audit.

It was noted that an \$86 fee applies for the lodgement of the 2017/18 Return.

Moved: Bob Collins Seconded: Robert Bruce (Unanimous vote to accept)

- 6) Correspondence

#### In

1. Letter from NSW Roads and Maritime Services advising of the compulsory acquisition of the BGCC licenced land a Bateman's Bay.
2. Receipt from Zoll Medical for AED Pad and batteries.

#### Out

1. Letter to Roads & Maritime Services giving consent to the acquisition and waiving compensation rights – to be signed by President

### **From Previous Meeting:**

- **Budget** – No further updates at this stage. Bob will include expenditure for the following in the budget draft:
  - repairs to V8 – Scott H to advise cost
  - repairs to Canoe Polo Goals - Scott H to advise cost
  - purchase of new K1 - \$3,300
  - purchase new SUP pumps - \$70
- **Grants** – applications have been submitted. We will not hear result until late Jan 2020.
- **Utilities** – Current Electricity invoice for November is \$249.00 – given that electricity is costing an average of \$250 per month, it was decided to investigate installing Solar Panels for power.

Note: It would prove very expensive to have solar hot water as the Hot Water System would need to be changed. A move to solar power would solve the problem.

All fluoros have now been changed to LED's and should reduce the BGCC electricity bill slightly. An invoice for \$88 is expected from ACTEWAGL

**Decision:** Bob to contact ACTEWAGL to establish the basis of our tariffs and then to seek a quote for the installation of solar panels for power. Bob will also report on the rebates available from the ACT Govt.
- **First Aid Course** –

It was decided that Patricia would liaise with Jeremy regarding the structure and reimbursement of costs for First Aid Courses and advise the Committee of their decision. Dom sourced some St John's courses on line that are currently going for \$99 pp. The link has been sent to Patricia and Jeremy for consideration.
- **Convenors/coaches Training Fund** – Deferred until next meeting.
- 7) Convenor Reports
  - **Paddle to Fitness.** Deferred as Margi is overseas
  - **Marathon** Bob to send out up to date Event Planner for the 24Hr to the Committee and conveners.
  - **Canoe Polo** No report
  - **Coaches Rep.** Deferred – Margi o/seas.
  - **Boat Captain** – Robert has approved and designated boat space for returning BGCC member, Carolyn Atkinson.

- **Membership** – Helen advised that there are currently 277 paid up members.
- **Safety** – Deferred Margi overseas.

8) **Boat Shed** – Bob advised that a request has been received from some members who have boats stored in the new extension for the installation of guttering along the front. Following discussion it was agreed that Dom would arrange a quote for the guttering installation and then seek the go ahead from the Committee.

#### 9) **Key Requests**

Carolyn Atkinson, a regular member in the past, has now returned from o/seas and has rejoined and paid for a key and boat space.

Tammy ven Denge has signed as a referee and Helen knows Carolyn from her past association with the Club.

**Decision** -Application approved and Key No. 127 given to Carolyn.

Bob is still chasing 13 people for the return of keys. (3 have promised to return in November.)

10) **Events** – Canoe Polo Invitational – No report at this stage.

#### 11) **Other Business**

##### - **Membership and Key Fee Renewals**

Bob put forward a motion that for the 2020/2021 Financial Year, Membership and key renewals fees should be restructured as follows:

**Renewing Key Holders fees** - \$75.00 pa. until 30 August, after which it becomes \$95.00

**Renewing Memberships** - \$80.00 pa. until 30 August, after which it becomes \$100.00

Giving members notice that they have until 30 September, will only encourage more to defer renewals until the last minute – 8 weeks is a fair leeway to renew.

**Decision:** It was agreed that something needs to be done to ensure members pay their fees on time, however the matter would be further considered and a decision made before fees are again due at 30 June 2020.

##### **24 Hour Paddle Challenge**

Bob had previously distributed the up to date Event Planner to the Committee, however he will now send it to the conveners.

**Decision:** Richard and Dom will liaise with Tom Hick to set up a time to replace the missing buoy and ensure all other buoys are in their correct position. Once the buoys are in place they will arrange to have the course measured.

Helen and Bob will decide on the timing of jobs that will need to be done on the Friday before the 24Hr and on the morning of the 24Hr. Emails will then be sent out seeking volunteers to assist.

The main job on the Friday morning will be attaching lighting to the buoys and hazards on the course. Depending on the weather a 'tinnie' may be needed.

### **Portage Pontoon**

Dom advised that the 2<sup>nd</sup> pontoon (that used for portaging) is in need of a new timber walkway between the pontoon and the bank.

**Action:** Bob to talk to Shane and Scott Hunter about repairs.

### **Refund of Key & Boat Storage Fees**

Bob suggested that Key and Boat Storage fees paid by Shane Lund should be refunded in view of the work he does for the Club.

Again this year, BGCC will use Shane Lund's and Tom Hick's safety boats free of charge for the 24Hr in Dec. and the BGCC hosted Division race in Feb. 2020 Shane and Tom will also crew the boats.

**Decision:** The Committee agreed – Helen will now arrange refund of the fees paid by Shane.

**Note:** Shane and Tom are now listed in the BGCC books as not being required to pay any BGCC fees.

**12) Meeting closed 7:40pm**

**13) Next meeting - To be decided**