

## BGCC Committee meeting: Minutes - Draft

Date: Monday 1 May

Where: Wetspot 6pm, starting 6.10pm

### 1) Attendance

Present: Patricia Ashton (Pres), Russell Murphy (V-Pres), Jane Lake (Treas),  
Scott MacWilliam (Boatshed), Helen Tongway (Membership), Anne Cronin  
(Ordinary Member)

Apologies: Robin Robertson (Sec), Craig Elliott (Safety)

### 2) Minutes of the last meeting:

Decision: Minutes Approved subject to an amendment so that they include reference to  
Russell Murphy drafting a possible amendment to the Club constitution concerning  
absentee votes

Proposed: Anne    Seconded: Scott

### 3) President's report

- See attached

### 4) Treasurer's report

- See separate document Report April 2017.
- Highlights:
  - \$1800 paid to canoe polo reps;
  - debit card now open with \$2000 in account;
  - progress against ACT grants to canoe polo (not yet spent) and white water (\$300 remaining yet to be spent). The white water grant needs to be fully spent and acquittal to be sent to ACT Government by 30 June 2017. Extension until October 2017 has been given by the ACT Government for the canoe polo grant. Treasurer is chasing up;
  - end of year accounts and BAS, if necessary, can be prepared by an accountant (not need to be prepared by an auditor). The committee agreed that the Treasurer should approach Mark Raymond regarding these accounting tasks

### 5) Correspondence

#### a) Correspondence in:

- Building permit
- Quote from Ruiz Builders for shed
- Quote from Ruiz Builders for roof repair

#### b) Correspondence out:

### 6) Convener reports

- As per Blazing Paddles
- Marathon: additional information from Russell Lutton attached.
- Safety Officer: Emailed comments to the meeting attached.

### 7) Items for discussion:

- a) Birthday Dinner – 16 June 2017 at the Hellenic Club, at a charge of \$40 per head. The Committee agreed that the President could purchase prizes for the Annual Dinner to a total value of \$300. Nominated Anne, Seconded Scott.  
The President encouraged members to give some thought to Club award nominations – and to pass these on to her.  
It was also agreed that the Shed extension architects ‘Fisher’ be invited to attend the Club dinner as a guest of the club and that they also receive a certificate of appreciation for the good work done on the shed.
- b) Annual Membership fees 2017-18, as agreed at the Committee meeting of 10 April 2017: Adult \$80; Junior \$40; Family \$200; New member joining fee \$50 for adult [and \$100 for family]; Key hire \$75; Key deposit \$50; Boat rack \$180.  
It was agreed by the Committee that members who are faced with financial hardship can apply to the Committee for a reduction in fees. It was also agreed that, given the relative lack of amenity received by club members who are domiciled at the South Coast, such members can apply to the Committee for a reduced annual adult membership fee of \$60. Nominated Helen, Seconded Russell
- c) Security for shed - A subcommittee of Bob Collins and Scott MacWilliam has been formed to research options and identify issues including cost, privacy and publicity issues concerning enhancing security at the shed (eg camera surveillance, duress alarms, sensor lighting). The subcommittee will report back at the next meeting. Meanwhile members are reminded to be careful with their valuables and alert to their personal security given the intrusion that occurred at the shed and the thefts and damage to cars in the public carpark in the last month.
- d) Strategic Plan. Some draft work had been undertaken by the President, bearing in mind other strategic planning work and associated documents (such as Bob Collins’ and Craig Elliott’s work). There was brief discussion of coverage in a strategic plan (‘People’ – membership, representative paddlers, coaches, volunteers, coaching and training; ‘Equipment’ - boats and other equipment, ‘Building’ – shed, pontoon, security).
- e) Constitutional Amendment Absentee Ballot - draft text to be provided by Russell Murphy

8) Events:

- a) Mother’s Day Paddle 14 May 2017. Helen offered to bake some cakes.
- b) 24 Hour Event. There is some interest in the club running such an event in 2017, in a low key way. Helen agreed to give the idea some thought for discussion at the next committee meeting

9) Other Business:

- a) Fleet Plan – Russell Murphy advised that the fleet planning subcommittee had nearly completed its work and a draft fleet strategy document would be provided to the committee for consideration, when finalised.
- b) Shed keys- no current requests (Jesse Bryl’s application had been accepted and a key issued)

10) Meeting closed 7.50pm

11) Next meeting 5 June.

Attachments and related reports

- President’s report, Marathon Convenor additional information and Safety Officer comments (attached)
- Treasurer’s report (separate document)

## **President's Report**

In addition to Blazing Paddles, signing of the building contract was a major step forward last week and thanks to Shane, Jason, Scotts the Elder and the Younger and Bob for the tree removal. We'll see some building action by end May.

Then next big thing for the club is the Presentation Dinner where we award our paddlers and club volunteers for the hard work and effort put in during the year as well as celebrating the club's 27 th birthday.

It would be great to see as many club members from the various disciplines as possible. We can take bookings for tables of 8 or individuals.

Thanks

*Patricia*

## **Marathon Convenor's Report**

In addition to Blazing Paddles, there are a few updates:

### PNSW marathon series, Lane Cove, Sunday 30 April

We had a great turn out of club paddlers for the above at Lane Cove yesterday. David Abela and Bob Collins should be acknowledged for their assistance in this – Dave for towing the club trailer and Bob for making sure it was in fit state for the trip.

This morning's PNSW updated club points table now has BGCC in third place in the club standings, a great improvement in our points position from equal fourth after the previous race.

### Batemans Bay Paddle Challenge, Saturday 6 May

I, and I know Patricia, and perhaps other club officials, have been contacted by organisers about this, seeking BGCC/Canberra paddlers participation. I responded as marathon convenor just to note that I thought the club had done all it can in notifying/publicising the event. It has been given good coverage in the last two newsletters and I also made reference to it in a global club email dealing with distance paddling stuff generally. Hard for them perhaps because the distance racing calendar is pretty full and hard to fit in another event, even if it is relatively close to home. Craig Elliott and I plan to do it. So we can give a report on it later.

### Wetspot Winter Timetrial Series

The Wetspot Winter timetrial series kicks off this Sunday. I have updated all the documentation in the folder and have a timekeeper for the first event.

I have a new timekeeper who will need assistance (I am doing that Bridge to Bridge Paddle challenge this weekend; so not here. I will try to find someone to assist.)

Thanks

*Russell*

**Safety Officer's emailed comments to the Committee meeting concerning possible building security enhancements**

With regards to break-ins and safety. I support immediate action and installation of a ccvt system. I support the installation and submitting of paper work etc. for approvals so vision can be used as evidence in due course... This is our members' safety.

We need to ensure the quality of captured vision is of a high standard day and night and the cameras are vandal resistant.

Thanks

*Craig*